

Attachment A

Transitional Assistance

Transitional Assistance Services are non-recurring set-up expenses for individuals who are transitioning from an institutional or another provider-operated living arrangement to a living arrangement in a private residence where the person is directly responsible for expenses associated with establishing and maintaining his or her own tenancy. Allowable expenses are those necessary to enable a person to establish a basic household and may include: (a) assistance with housing search and housing application processes; (b) security deposits that are required to obtain a lease on an apartment or home; (c) assistance arranging for and supporting the details of the move; (d) essential household furnishings and moving expense required to occupy and use a community domicile, including furniture, window coverings, food preparation items, and bed/bath linens; (e) set-up fees or deposits for utility or service access, including telephone, electricity, heating and water; (f) services necessary for the individual's health and safety such as pest eradication and one-time cleaning prior to occupancy; (g) moving expenses; (h) necessary home accessibility adaptations; and, (i) activities to assess need, arrange for and procure needed resources related to personal household expenses, specialized medical equipment, or community services.

Transitional Assistance Services are provided only to the extent that they are reasonable and necessary as determined through the service plan development process, are clearly identified in the service plan, and the individual is unable to meet such expense or the services cannot be obtained from other sources. Transitional Assistance Services do not include room and board (i.e., monthly rental or mortgage expenses and food), regular utility charges, or household appliances or items that are intended for purely diversional/recreational purposes.

Transitional Assistance Services include only the non-recurring expenses described above incurred during the 180 days prior to discharge from a nursing facility or hospital, or another provider-operated living arrangement to a community living arrangement, or during the period following such a transition during which the individual is establishing his or her living arrangement. Transitional Assistance Services comprising home accessibility adaptations must be initiated during the 180 days prior to discharge.

Goods and services are reimbursable, care management is not reimbursable. No service is billable until the individual becomes a consumer. The care manager is responsible for working with the individual to develop a list of needs for transition and coordinating the purchase and delivery of goods and services. This coordination is part of care management, not Transitional Assistance. The ASAP pays individual providers, such as landlords, utility companies, service agencies, furniture stores, and other retail establishments for Transitional Services depending on the identified needs of the individual.